



ENVIRONMENT AND HIGHWAYS SCRUTINY COMMITTEE

10.00 am THURSDAY, 10 DECEMBER 2015

COMMITTEE ROOMS A/B - NEATH CIVIC CENTRE

PART 1

1. To receive any declarations of interest from Members
2. To receive the Minutes of the Environment and Highways Scrutiny Committee held on 29 October 2015 (*Pages 5 - 12*)
3. To receive the Minutes of the Environment and Highways Scrutiny Committee held on 6 November 2015 (*Pages 13 - 18*)
4. To receive the Scrutiny Forward Work Programme 2014/15 (*Pages 19 - 20*)
5. To scrutinise information and monitoring issues being reported by:

Report of the Head of Street Care

6. Highway and Drainage Services Report Card (*Pages 21 - 28*)
7. To select appropriate items from the Cabinet Board Agenda for pre-scrutiny (Cabinet Board reports enclosed for Scrutiny Members)
8. Any urgent items (whether public or exempt) at the discretion of the Chairman pursuant to Section 100B (4) (b) of the Local Government Act 1972

S.Phillips

Chief Executive

**Civic Centre
Port Talbot**

Thursday 3 December 2015

Committee Membership:

Chairperson: Councillor I.D.Williams

**Vice
Chairperson:** Councillor A.J.Siddley

Councillors: M.Crowley, D.W.Davies, Mrs.R.Davies, S.K.Hunt,
I.B.James, R.James, E.E.Jones, S.Rahaman,
C.Morgan and Mrs.A.Wingrave

Notes:

- (1) If Committee Members or non-Committee Members wish to have relevant items put on the agenda for future meetings, then please notify the Chief Executive/Chair eight days before the meeting.*
- (2) If non-Committee Members wish to attend for an item of interest, then prior notification needs to be given (by 12.00 noon on the day before the meeting). Non-Committee Members may speak but not vote, or move or second any motion.*
- (3) For pre scrutiny arrangements, the Chair will normally recommend forthcoming executive items for discussion/challenge. It is also open to Committee Members to request items to be raised - though Members are asked to be selective here in regard to important issues.*
- (4) The relevant Cabinet Board Members will also be invited to be present at the meeting for Scrutiny/ Consultation purposes.*
- (5) Would the Scrutiny Committee Members please bring the Cabinet Board papers with them to the meeting.*

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ENVIRONMENT AND HIGHWAYS SCRUTINY COMMITTEE

(Committee Rooms A/B - Neath Civic Centre)

Members Present:

29 October 2015

Chairperson: Councillor I.D.Williams

Vice Chairperson: Councillor A.J.Siddley

Councillors: D.W.Davies, Mrs.R.Davies, S.K.Hunt and E.E.Jones

Officers In Attendance Mrs.N.Pearce, M.Roberts, D.Griffiths, Ms.J.Smith, C.Morris, H.Hasan and Ms.C.Gadd

Cabinet Invitees: Councillors E.V.Latham and A.N.Woolcock

1. **DECLARATIONS OF INTEREST FROM MEMBER**

The following Member made declarations of interest at the commencement of the meeting.

Councillor Mrs.R.Davies: Reports of the Head of Legal Services regarding the following alleged public footpaths: Glan Yr Afon Rd to Footpath No. 194, Ystalyfera, Hodgson's Rd to Footpath No. 194, Ystalyfera, Hodgson's Rd to the 'Weir', Ystalyfera, and the diversion of footpath No 237, Ystalyfera. Also in regards to the proposed diversion of alleged public footpath, Ystalyfera. An interest was also declared in relation to the report of Head of Engineering and Transport regarding proposed prohibition of waiting at any time order – Church Road/New Street, Godre'r Graig, as she is the ward Member for Godre'rgrraig.

2. **MINUTES OF THE ENVIRONMENT AND HIGHWAYS SCRUTINY COMMITTEE HELD ON 17 SEPTEMBER 2015**

Noted by the Committee.

3. **SCRUTINY FORWARD WORK PROGRAMME 2015/16**

The Forward Work Programme was noted by the Committee.

4. **DEVELOPMENT MANAGEMENT AND POLLUTION CONTROL**

The Committee received the report card for the Development Management and Pollution Control team, as detailed within the circulated report.

Members were informed that the report card had been presented to the Economic and Community Regeneration Scrutiny, as the service area crosses over the remit of the two committees. This Committee would be considering the pollution control and land contamination element. It was highlighted that the section had undergone a restructure which resulted in pollution control being integrated into Development Management for the time being. However, there could be a further restructure in the future.

It was noted that the team's duties include managing the Council's air quality monitoring and permitting systems, maintaining industry and public air quality alert systems and providing contaminated land advice to other departments. It was highlighted that in April the Amber Threshold for Short Term Action Plan was reached due to the number of PM exceedances in certain areas. A multi-agency approach had been taken in exploring contributory causes and possible mitigation. This included a traffic management solution being introduced in Pontardawe town centre which had been successful. It was noted that there had also been a slight reduction in the levels at Victoria Gardens in Neath, however, the levels still remained close to the maximum threshold.

Members were informed of the 2014/15 Air Aware pilot, which alerted residents who suffered from medical conditions when air quality was poor. The results showed that the demand for primary care actually increased for those involved in the project rather than decreased, as it made residents more concerned about their health. As a consequence the project had been closed down. It did, however,

provide some useful information, such as perceived reasons for health problems.

In regards to the Land Contamination Strategy Members were informed that there was more proactive action going forward in providing an in house advice service to other sections. It was highlighted that this was a cheaper option than relying on external consultants. It was noted that currently two sites were monitored in terms of nickel emissions. One site had reduced significantly and was now well within the Air Quality Objective limits, however, further work continued to be undertaken with the other site.

Members queried in relation to the Forward Financial Plan savings whether the in house advice service was deliverable with the reduced staff capacity. Officers informed them that there were significant budget pressures across the Service and areas had been identified where income could be generated and the Service would strive to deliver them. It was highlighted that the Special Budget meeting of the Committee would cover budget proposals in more detail.

Following scrutiny, it was agreed that the report be noted.

5. **PLANNING POLICY**

The Committee received the report card for the Planning Policy Unit, as detailed within the circulated report.

Members were informed that the Unit had been restructured recently and now comprised of the Planning Policy team, Countryside and Wildlife team and the Planning Service Technical Support Team. It was noted that the Planning Policy Unit reported to the Economic and Community Regeneration Scrutiny Committee as well as this Committee.

It was highlighted that the teams had been responsible for several initiatives including meeting the statutory duties in regards to the Local Development Plan (LDP), delivering upon requirements of the Active Travel (Wales) Act 2013, walking and cycling strategy and scheme development, the public rights of way network and providing advice on all aspects of biodiversity conservation and woodland management. It was noted that the Service was having increasing difficulties meeting the statutory requirements with increased demand for services and downsized teams. It was noted that where possible the Service looked to secure external funding. Members queried what

stage the LDP was at and they were informed that it was close to being finalised and it would hopefully be adopted in January 2016.

Members queried whether in the Active Travel (Wales) Map the Swansea and Neath Canals could be included, as they were an important facility for tourists and residents. Officers informed them that they did not form part of the Map as it was only commuter routes that were eligible and not recreational routes. However, the routes were acknowledged as part of the LDP work.

Members highlighted that not all rights of way were being maintained and it was not possible to keep them up to standard with current financial restraints. They suggested that where possible external funding options should be sought. Officers informed them that external funding possibilities were considered and where possible used to improve networks. However, a lot of external funding was not applicable for revenue projects. It was highlighted that the previous Forward Financial Plan had approved that rights of way would only be maintained rather than improved. Officers recognised that currently the Service was reactive rather than proactive in this area and that it would be an ongoing issue. It was noted that there were some agreements with community councils who receive funding from the Council to maintain rights of way in their wards. Members suggested that perhaps community councils or other community groups could access funding that was not available to the Council and officers could assist with this.

It was noted that the sickness figures for Planning Policy were slightly higher than the Council average and this was due to one member of staff being on long term sick, who was now back to work.

It was highlighted that changes to planning laws meant that delegated planning applications that did not meet timescales would result in planning fees being refunded and it was requested that all Members responded promptly to any consultation.

Following scrutiny it was agreed that the report be noted.

6. **ENGINEERING UNIT REPORT CARD**

The Committee received the report card for the Engineering Services Unit, as detailed within the circulated report.

Members were informed that the Engineering Services were multi-disciplinary in house services responsible for civil engineering schemes, traffic section and undertakes work for the South Wales Trunk Road Agency and other agencies. It was noted that the team had won a number of awards, such as the UK National Constructing Excellence Award for collaborative working.

It was highlighted that there had been a reduction in staffing numbers, with seven senior staff taking voluntary redundancy or early retirement. This had meant that a change management exercise had been undertaken to try and maintain service delivery. It was noted that it was getting harder to deliver services with fewer staff.

It was highlighted that there had been a rise in sickness absence but it was still below the corporate average. Members expressed concern that sickness absence had increased in the section. Officers explained that there had been three members of staff off on long term sickness. One member of staff had retired due to ill health and all sickness absence was being managed through the correct procedures.

Members noted that the Service had received one complaint last year and more information on the complaint was requested. It was explained that it was traffic related and it had not been upheld.

Members queried what work was being undertaken on the Pontrhydyfen Aqueduct. Officers explained that the arches of the bridge were being strengthened, as there had been arch separation. Members were invited in to meet the team for a fuller explanation. In relation to the facilitated the transfer for the Pelenna mine water treatment systems to the Coal Authority Members asked if there had been any recourse to the Council and it was confirmed that there had not been.

Following scrutiny, it was agreed that the report be noted.

7. PRE-SCRUTINY

The Committee scrutinised the following matters:

Cabinet Board Proposals

(i) Draft Road Safety Strategy 2015-2020

The Committee received the report on the draft Road Safety Strategy 2015-2020 requesting permission to go out for consultation, as detailed within the circulated report.

Members were informed that the Strategy outlined the Council's statutory responsibilities under the Road Traffic Act 1988, whilst evaluating performance against Welsh Governments targets. It also included an in depth analysis of the challenges faced from an all Wales perspective, with a proposed delivery model of interventions for Neath Port Talbot over the next five years. Members highlighted that the report included a lot of data and information and was a good report. Officers recognised that the previous Strategy was not as detailed and this up to date draft strategy contained more detail.

It was noted that the draft Strategy would be subject to external consultation utilising the public facing consultation portal 'Objective', as well as consultation with Members and partners. The final version of the Strategy would be brought back to the Committee in January 2016 to be commended to Council for adoption. There would be no financial implication as the Strategy pulls together the streams of work that were already being undertaken.

Members were pleased to see that the Strategy included ambitious targets. It was commented that schemes, such as the Drive for Life, were very good. It was also noted that the team undertook some excellent work in accident avoidance.

Following scrutiny, the Committee was supportive of the proposal to be considered by the Cabinet Board.

(ii) Grit Bin Three Year Review

The Committee received the report on the three year review of Grit Bin Policy in Neath Port Talbot, as detailed within the circulated report.

Members were informed that in 2012 a task and finish scrutiny group reviewed grit bin provision in the County Borough and the policy was developed from the work of this group. The Environment and Highways Cabinet Board agreed the policy and that it would be reviewed after three years. It was highlighted that as part of a subsequent review of gritting routes there had been a small increase in the number of grit bins due to the changes to the routes.

Officers noted that due to budget pressures it was recommended that the existing policy be continued subject to review in a further three years.

Members highlighted that there was a spelling error for one of the locations of the grit bins on page 118 of the Cabinet Board reports: "Pontardawe, Lon y Coed/Gwrydd Goed Junction" to be amended to "Pontardawe, Lon y Coed/Gwyrddgoed Junction".

Members asked for officer advice outside the meeting on the placement of grit bins in Resolven.

Following scrutiny, the Committee was supportive of the proposal to be considered by the Cabinet Board.

CHAIRPERSON

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ENVIRONMENT AND HIGHWAYS SCRUTINY COMMITTEE

(Committee Rooms A/B - Neath Civic Centre)

Members Present:

6 November 2015

Chairperson: Councillor I.D.Williams

Councillors: D.W.Davies, Mrs.R.Davies, S.K.Hunt, R.Phillips
and S.Rahaman

Officers In Attendance Mrs.N.Pearce, M.Roberts, D.Griffiths,
Mr. S Cook, N.Evans, S.Davies and A.Lewis

1. **CONSULTATION ON ENVIRONMENT DIRECTORATE BUDGET
AND DRAFT SAVINGS 2016/17 AND 2017/18**

Members considered the report on the Environment Directorate Budget and Draft Savings for 2016/2017 and 2017/2018.

Members were advised that there would be an opportunity to discuss each budget proposal.

Increased income from roundabout sponsorship

Members were informed that whilst the saving identified was £3,000 however, the level of income that could be achieved would be £20,000 but there is a shortfall of £17,000 so the saving would be £3,000. Members asked how this would be achieved. Officers confirmed that the service would not be managed in house.

Members asked for further clarity on whether there is sufficient demand and how competitive would the service be. Officers confirmed that the service is comparable to external providers and there is sufficient demand.

Members asked if they could be advised when the sponsorship packages had been developed so that they can circulate within their communities.

Car parking

Officers stated that the figure of £30,000 would not be derived from an increase in tariff but from a reduction in tariffs with a view to increasing car park usage and hopefully an overall net gain through purchases of extended parking stays which would also help support the retailers.

Members stated that they welcomed the overall way forward but shared concern that changes cannot be made for Pontardawe. It was noted that Pontardawe had lower parking tariffs when compared to the rest of the Borough even after the reduced tariffs, with the exception of the all-day charge. Members also raised concern that there appeared to be counter logic in that the Department proposed to reduce charges now but proposed to charge for Christmas car parking in 2017. Members were advised that the reduced tariff all year was a greater overall subsidy.

Members were also advised that if the Business Improvement District was approved in Neath then the new body may also decide to assist with subsidised parking at Christmas.

Trade Waste

Members were advised that the increase in the trade waste charges would be at the rate of inflation plus 3%. Members asked whether the service was competitive enough to maintain the income levels. Officers replied that costs need to be recovered and the Council publishes its charges which businesses can compare to private sector providers. Officers stated that sometimes the Council loses customers but also gains some, and that the Council requires its customers to recycle given the statutory targets. The service envisages that more businesses will return to the Council service once new legislation is introduced that businesses will need to separate their waste for recycling.

Bulk Collections

Members raised their concern in relation to the proposed increase from £15 to £20 for the collection of bulky items. Members asked how many items could be collected and were advised that following a systems review a fair use policy had been developed. This was controlled in practice by limiting the number of entries to 7 on the

booking system (albeit one entry could be, for example, a table and 4 chairs) after which people would need to contact the Council where Contact Centre staff have the authority to exercise judgement. Members stated that there appeared to be some confusion as some members of the public had been advised that it was a maximum of 7 but the Head of Streetcare confirmed this is incorrect and the matter would be raised with the Contact Centre Manager. Members asked whether the Council signposts to Enfys and it was confirmed that their details are included on the Council's website.

Drainage

Members asked whether there was sufficient resilience in the service to allow for a reduction in staff costs. Members were advised that in relation to design and the fact that people were not being trained this would likely result in buying services in when required but it was highlighted that the costs of this would be included in any individual project costs.

Members enquired whether there would be any compulsory redundancies. It was confirmed that three officers were leaving, one to voluntary redundancy, one on early redundancy due to ill health and the other was retiring.

Waste Policy

Members were advised that the Department had been required to explore every option to identify savings to balance the budget. It was decided that as the Welsh Government now develops the majority of the policy in relation to waste that this post was not required.

Members asked whether the officer was leaving the Council. Officers confirmed that the person was currently on the at risk register and suitable alternative employment was being investigated.

Streetcare – Reduction in supervision costs

Members stated that the public appreciate the need to make cuts would this proposed saving result in a decrease in performance which will see the public become frustrated. As stated in the report the level of reduction will relate to the level of service reduction finally agreed. The level of supervision needs to remain commensurate with the level and type of work.

Management of Stray Dogs

Members asked what this saving actually entailed. Officers stated the intention was to reduce the level of service in line with minimum requirements moving from a proactive to more reactive service. As part of the review of synergies between the Environment Directorate and Environmental Health & Trading standards, the benefits of drawing together the dog warden and pest control services was also being considered. Members were further advised that a more detailed report would be presented to a future meeting once the consultation had been completed.

Due to the need to consider an urgent item that required a Cabinet Board decision the Committee agreed to suspend the consideration of the budget proposals.

Parking Review 2015-16

Members considered the report that provided information following the recent parking review.

Members were advised that the proposals were to reduce the cost of the off street parking tariffs; change Milland Road to a short stay car park and to provide free parking during Christmas 2015.

Members asked how a reduction in parking fees could result in more income. Officers stated that the logic was to increase overall usage and to encourage longer stays in town centres and to hopefully achieve a small net gain in income. Whilst it was seen as a risk. It was noted that it was for a trial period only and if unsuccessful would have to revert to the current charges at year end. This will be the subject of a mid-year review to be reported back Board.

Clarification was sought on the rationale behind changing Milland Road car park to short stay. Officers stated that this would provide more flexibility to visitors and could result in increased usage whilst supporting businesses in the southern end of the Town.

Following Scrutiny the Committee was supportive of the proposals to be considered by the Cabinet Board.

The Committee returned to the original business of the meeting and continued to consider the budget proposals.

Canals

Members considered the savings proposed in relation to Canals and a request was made that the savings in 16/17 be put back to 17/18 to allow further consideration of options whilst, in compensation, the proposal in relation to Public Convenience was brought forward. Members agreed with the recommendation and Officers stated they will consider the request along with other consultation responses.

Bowls Pavilions

Members asked whether any discussion had been held with the bowls clubs. Members were advised that officers are drawing the clubs attention to the proposals and ongoing consultation, to secure any feedback.

Neighbourhood Services

Members were advised that the service now only had one welder and there was a need to reduce the budget. Concern was raised that due to changes in this service area it had resulted in the need to use private companies. It was confirmed that this had been the case for example in holidays and to cover peaks in work but further noted that the companies were all local. Members were further advised that other reasons behind the need for budget savings was the maintenance costs in relation to the equipment such as the van and the welding shop.

2017/2018 Savings Proposals

Members considered the proposals for the 2017/2018 financial year. Whilst Members were generally supportive of the proposals Members requested that they would like to consider the proposals when they had been further developed and contained more detailed information.

Following scrutiny the report was noted.

CHAIRPERSON

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**Environment and Highways Scrutiny Committee
Forward Work Programme**

Date of Meeting	Agenda Item
29 th October 2015	Engineering and Programme Management Report Card
	Planning Policy Report Card
	Development Management and Pollution Control Report Card
	Pre-Scrutiny – Cabinet Board Items
6 th November 2015	Stand Alone Budget Scrutiny
10 th December 2015	Highways and Drainage Report Card
	Side Waste Inquiry Report
	Quarterly Performance Monitoring

10.12.2015

	Pre-Scrutiny – Cabinet Board Items
28 th January 2016	Building Services and Lighting Report Card
	Pre-Scrutiny – Cabinet Board Items
3 rd March 2016	Pre-scrutiny - Cabinet Board Items
	Quarterly Performance Reporting
14 th April 2016	Pre-scrutiny - Cabinet Board Items
26 th May 2016	Pre-scrutiny - Cabinet Board Items

NEATH PORT TALBOT COUNTY BOROUGH COUNCIL

Environment and Highways Scrutiny Committee

10th December 2015

Report of the Head of Streetcare

M. Roberts

Matter for Monitoring

Wards Affected: All Wards

Streetcare Services – Highway & Drainage Services Report Card

Purpose of Report

- 1 To present for Scrutiny the Report Card from the Operational Business Plan for Highway and Drainage Services

Background

- 2 Every Division/Business Unit within the Authority is required to complete an OBP for each financial year, outlining the following:-
 - Performance against last year's Action Plan and Targets.
 - The challenges and opportunities faced in the short and medium term.
 - The actions and targets for the 12 months from April 2015 to March 2016.
- 3 All business plans were approved by the Environment and Highways Cabinet Board on the 9th June 2015.
- 4 The Report Card summarises the service priorities, key measures and key actions for Waste Services and is given as Appendix A.

Financial Impact

- 5 None

Equality Impact Assessment

6 Not applicable

Workforce Impact

7 Not applicable

Legal Impact

8 None

Risk Management

9 This forms part of the service business planning and performance management process to which this report relates

Consultation

10 Employees within the individual services and external customers where relevant have been consulted in the development of the Action Plan.

Sustainable Development

11 The activities of the Environment Directorate have an impact on all themes in the Single Integrated Plan. Operational Business Plans contribute to service improvement by setting out service specific priorities for the next 12 months and how they will be met. Managers are required to consider Corporate policies such as those that relate to sustainable development when

Appendices

12 Highway & Drainage Services Report Card

List of Background Papers

- 13 Streetcare Operational Business Plans – Environment and Highways Cabinet Board – 9th June 2015

Officer Contact

- 31 Mr Steve Owen, Highway and Drainage Services Manager. Tel: 01639 686304 or e-mail:s.owen@npt.gov.uk

Highway and Drainage Services Report Card April 2015

Brief Description of the Service

The Highway and Drainage Services Unit is a multidisciplinary in-house service encompassing all aspects of highway, drainage and streetworks co-ordination that is responsive to the needs of residents and businesses. The scope of work undertaken is as follows:

- Maintenance of ditches, culverts and trash screens, gullies and carrier drains;
- Coastal Management and flood alleviation schemes;
- Planned and emergency adverse weather response, and responding to general/ oil pollution emergencies;
- Highway asset management: inventory management, conditions surveys and analysis, highway inspections, works prioritisation;
- Planned and Reactive Highway Maintenance;
- Highway management and enforcement (Streetworks coordination, skip/scaffold/hoarding permits, vehicle crossings applications, removal of highway obstructions, enforcing the Highways Act etc.);
- Maintenance of non-illuminated signs, road markings and safety barriers;
- Undertaking capital and revenue civil engineering schemes as part of the works programme and managing the annual surfacing programme

Service Specific Key Priorities for 2015/16

1. Maximise impact of increasingly constrained resources.
2. Production of Flood Risk Management Plan by Summer 2015.
3. Delivering the Works Programme (including carriageway and footway resurfacing programme).
4. Maintain high standards of Health and Safety at Work.
5. Deliver Financial Savings allocated in the Forward Financial Plan
6. Maximise attendance at work and minimise sickness absence
7. To ensure performance management arrangements for the service are effective and in line with the Council's corporate framework, including the completion of Employment Development Reviews.
8. To continue to invest in our staff taking account of succession planning.
9. To continue to develop collaborative work internally and with other agencies where beneficial, and to measure customer satisfaction
10. Effectively manage the transfer of Stores section into the service.

Highway and Drainage Services Report Card April 2015

How Are We Doing

Corporate Measures:

- **FFP savings to be delivered:** - all services related savings required in the FFP were achieved.
- **Average Days sick/FTE** – between 1/4/14 – 31/3/15 was 1,027 working days which is an average of 11.3 days per employee
- **% of staff received PDR's in last 12 months** – to be completed during 2015/16
- **% of staff satisfied or very satisfied with their job** – to be completed during 2015/16

Service Measures – How much did we do / How well did we do it (e.g. efficiency, customer satisfaction etc.):

- Continued to maintain the overall condition of the network in the context of budget reductions.
- Managed resources within and budget.
- Delivered contribution to works programme to time and cost
- Maintained draining systems with no major flooding incidents.
- Continued the upgrading of pumping stations.
- Annual employee development programme completed including 135 general training days with an additional 30 days of driver CPC training.

Story Behind the Performance:

No.	Performance Indicator	Actual	Actual	Actual	Actual	Linked Actions
		11/12	12/13	13/14	14/15	
L1	% of gullies cleaned at least once	90%	87%	93%	89%	SO1, SO4
L5	% of culvert trash screens maintained as per schedule frequency(inventory to date is 450 culverts)	100%	100%	100%	100%	SO1, A7

Highway and Drainage Services Report Card April 2015

L6	No of reported properties flooded.	0	0	10	11	SO1
L7	No of section 72 'failed reinstatement' notices served	63	45	107	113	SO1
L8	Mail responded to within 8 working days	75%	75%	70%	72%	
L9	Average number of days sickness	N/A	N/A	N/A	11.3	
THS/011a	Condition of Principal roads: Percentage of principal (A) road network in poor overall condition and requiring planned maintenance within a year or so.	8.8%	7.8%	6.8%	5.8%	SO1, SO4, A10, A12
THS/011b	Condition of Non Principal roads: Percentage of the non-principal (B) road network in poor overall condition and requiring planned maintenance within a year or so.	7.3%	6.5%	5.2%	4.0%	SO1, SO4, A10, A12
THS/011c	Condition of Non Principal roads: Percentage of the non-principal (C) road network in poor overall condition and requiring planned maintenance within a year or so.	8.1%	9.4%	8.2%	7.0%	SO1, SO4, A10, A12
THS/012	Average condition of ABC routes	8.3%	8.0%	6.7%	5.6%	SO1, SO4, A10, A12

Highway and Drainage Services Report Card April 2015

Next Key Actions for 2015/2016

What	Who	By When
<ul style="list-style-type: none"> Review Management regime of activities undertaken by others on the highway which are both permitted and not permitted under Highway Legislation 	IC	Quarterly
<ul style="list-style-type: none"> Review level of drainage advice for Planning provided as part of Development Control Process 	GW/DA	Quarterly
<ul style="list-style-type: none"> Complete implementation of the findings from the Drainage Service Review 	LT/DJ	March 2016
<ul style="list-style-type: none"> Produce prioritised works programmes for 16/17 	IC/SB	December 2015
<ul style="list-style-type: none"> Deliver planned maintenance programme for 15/16 to agreed time and budget 	IC/SB/CB	March 2016
<ul style="list-style-type: none"> Benchmark services via CSS/APSE 	IC/SB	Sept 15 & March 16
<ul style="list-style-type: none"> Continued development of Highway Asset Management Planning and complete annual update of the HAMP 	SB/IC	January 16
<ul style="list-style-type: none"> Transfer of Stores Section into the service 	SO	July 15
<ul style="list-style-type: none"> Reassess suitability of management information for the Stores and Procurement to inform service improvement 	SO	March 2016
<ul style="list-style-type: none"> Produce Flood Risk Management Plan 	SO/GW	December 2015

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